

**7REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 20th DAY OF NOVEMBER 2025**

ORIGINAL

BE IT REMEMBERED that at 9:00 a.m. on the 20th of November 2025, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by Zephaniah Timmins

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

DECLARE A QUORUM OF MEMBERS PRESENT and VOTING:

Present and Voting:

Chad Sims,	County Judge Not Present
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Austin Koos	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4

EXHIBIT

DEC 04 2025



APPROVED

/cg

ANNOUNCEMENTS: NONE

PUBLIC COMMENTS: NONE

Call to Order by Commissioner, William Hatfield, 9:03 at a.m.

ITEM A

AUDITOR:

Administrative Report: No Administrative Report Given

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-460

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve \$261,958.57 and \$43,922.90 for Line Item Transfers. Exhibit A-1

Motioned by Comm. Koos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-461

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment for Regular Bills in the amount of \$753,389.20. Exhibit A-2

Motioned by Comm. Timmins
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-462

ITEM #3

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Payroll for November 7, 2025. Exhibit A-3

Motioned by Comm. Timmins
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-463

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve submission and acceptance of the FY25 Statement of Financial Position for Community

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-464

ITEM #5.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve a Budget Amendment per 111.011- Changes to budget for County purposes regarding Preservation Fund-Records Preservation & Automation. Exhibit A-5

ITEM B

ROAD AND BRIDGE DEPARTMENT:

Motioned by Comm. Timmins
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-465

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for the Harrison County Road & Bridge Department. Exhibit B-1

NEW HIRES: None

RANGE/STEP CHANGES: None

RESIGNATIONS:

11/4/25	Jimmy Smith	Mechanic/36-5/\$20.2454
11/6/25	Bobby Lucas	Mechanic/36-4/\$19.8613

TERMINATIONS: None

RETIREMENTS: None

Full Time Employees (54)	45 (Includes the Road Administrator)
F/T Vacancies:	9
Part Time Employees (4)	4
Part Time Vacancy:	0

Temporary (6) 0
Temp. Vacancies: 6

Motioned by Comm. Koos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-467

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments: Exhibit B-2

Gum Springs water Supply Corporation: Noonday Rd East-CR 3700

West Harrison WSC: Quail Lane CR 3310

Motioned by Comm. Ebarb
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-468

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Preliminary Plat for "Tree Top Meadows" Subdivision on the corner of US Highway 59 and Timberland Drive. CR 2001, in PCT 4. Exhibit B-3

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-469

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Preliminary Plat for "Drakewood Acres" subdivision on Long Road, CR 4014, in PCT 4. Exhibit B-4

Motioned by Comm. Kos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-470

ITEM #5.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the recission under the general authority of the Commissioner's court to rescind Order # 2025-72, for the approval of Southern Pines Addition Phase 2 as said Phase 2 Plat was never recorded in the county clerk's office. Exhibit B-5

ITEM C:

SHERIFF DEPARTMENT:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-471

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation in the amount \$200.00 from David Thomas, which is to be used for the Harrison County K9 Program. Exhibit C-1

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-472

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation in the amount of \$100 from Frank D. McMillan in memory of Sgt. Bill Patterson, Retired, which is to be used for the Harrison County K9 Program. Exhibit C-2

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-473

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation in the amount of \$5,000 from Amanda Murski, which is to be deposited in the line item for the Harrison County K9 Program. Exhibit C-3

ITEM D

COUNTY CLERK:

Motioned by Comm. Timmins
Seconded by Comm. Koos
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-474

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the transcribed minutes of Commissioner's Court meeting on November 6, 2025. Exhibit D-1

ITEM E.

PURCHASING: NO ITEMS

ITEM F.

NEW BUSINESS:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-475

ITEM #1.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve OF THE FOLLOWING 2025-2026 Annual Contracts and authorization of payment in the amount allotted in the FY 2025-2026 Budget. Exhibit F-1

- Marshall Depot- \$6,500.00
- Boys & Girls Club- \$10,000.00
- Women's Center of East Texas - \$5,000.00
- Waskom Public Library -\$12,000.00
- East Texas Open Door- \$5,000.00
- Literacy Council- \$6,000.00
- Soil and Water Conservation District-\$4,500.00
- East Texas Area Agency on Aging (ETAAA)- \$12,000.00
- Harrison County Children's Services Board- \$16,000.00
- Twelve Way Foundation- \$6,000.00
- Longview public Library -\$5,000.00

Motioned by Comm. Ebarb
 Seconded by Comm. Koos
 All members voting in favor
 Motion carried unanimously (4-0)
 Order #2025-476

ITEM #2.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve of the 2025 Imagine360 Administrative Services Agreement with listed items within the agreement to be discussed: Exhibit F-2

- Pages 1-15 outline the TPA Services, responsibilities and terms
- Schedule A: Fee Breakdown
- Schedule B: Business Associate Agreement
- Schedule C: Subrogation Services
- Schedule D: UR and Care Management programs
- Schedule I: ELAP RBP Fees Services
- Schedule J: ELAP Services and Responsibilities

Motioned by Comm. Ebarb
 Seconded by Comm. Timmins
 All members voting in favor
 Motion carried unanimously (4-0)
 Order #2025-477

ITEM #3.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve of the 2026 Insurance Renewal, presented by George Harmon of the Nitsche Group with listed items to be discussed: Exhibit F-3

- Imagine 360 ASO
 - Harrison County Proposal- Stealth
 - Harrison County Ancillary Renewal Proposal- Ameriflex and Mutual of Omaha
 - Harrison County Final Spread- The Nitsche Group
 - 2026 UHC Re-Cap
 - Harrison County Senior Supplement
 - Harrison County Part D
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Motioned by Comm. Koos
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-478

ITEM #4.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the 2026 Texas County and District Retirement System (TCDRS) Plan Agreement- 201 effective as of January 1, 2026. Exhibit F-4

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-479

ITEM #5.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the 2026 Texas Association of Counties Workers' Compensation annual renewal with total contribution of \$174,873.00 effective January 1, 2026-January 1, 2027. Exhibit F-5

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-480

ITEM #6.

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve of an agreement with City of Marshall to be designated as Harrison County Employee Night at Wonderland of lights on December 9, 2025, with this event being fee for Employees to attend and with approval of a \$1,000 retail payment that is due and payable to the City of Marshall before December 1, 2025 by Harrison County for said Employee Night. Exhibit F-6

Motioned by Comm. Koos
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-481

ITEM #7

IT IS ORDERED by the Commissioners' Court of Harrison County, to approve subject to ratification in Open Court for the Memorandum and Understanding for Christus Good Shepard for the established Harrison County Indigent Care Affiliation Agreement between Harrison County and Christus Good Shepard Meical Center. It is Greed between both parties for the hospital to provide care to indigents of Harrison County and surrounding communities. Exhibit F-7

Motioned by Comm. Koos
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-482

ITEM #8

NO ACTION TAKEN by the Commissioners' Court of Harrison County, to approve the agreement between Woolpert, Inc. and Harrison County for Advisory Services with the purpose of the Engagement on as-needed time and materials basis at \$150.00 per hour unless a written change is approved by Harrison County with the Consultant to consult with the Sponsor and to assist the Sponsor with advisory services inclusive of but not limited to; (**To be Passed to another Commissioners Meeting anytime.**) Exhibit F-8

- Grant application/administration support
- Rates and charges guidance
- Core Document Support
- Aviation planning support services
- Technical aviation support services

- Facilities standards and development
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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (4-0)
Order #2025-483

ITEM #9


IT IS ORDERED by the Commissioners' Court of Harrison County, to approve the Resolution In Order to Cast Votes for the Board of Directors of the Harrison Central Appraisal District for the 2026-2027 HCAD Director Voting Ballot. Exhibit F-9

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Koos and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (4-0). Meeting adjourned at 9:52 a.m.

ATTEST:


Heather Henigan, County Clerk
Harrison County, Texas


Chad Sims, County Judge
Harrison County, Texas

Minutes approved on: December 4, 2025